

## IN THIS ISSUE

- 1 **What's New**
- 2 **Spotlight:** Key to Career Success
- 3 **Solutions:**  
Paying for School  
**Other Resources:**  
O\*NET Toolkit for Business  
**Events**  
**Coming Soon**  
**Contact Us**

## WHAT'S NEW

CareerOneStop and partner Web sites continue to revise resources and integrate new technology into core products. Highlights this quarter include:

**Education and Training Finder** ([www.CareerInfoNet.org/edutrainng](http://www.CareerInfoNet.org/edutrainng))  
Finding a school or training institute that offers a particular program related to one's career aspirations can be challenging. Career InfoNet's new tool identifies regional, state, and local training and education opportunities by occupation. Search for a program or school by occupation, instructional program, or institution name.

**Top 50 Reports** ([www.CareerInfoNet.org](http://www.CareerInfoNet.org))  
Career InfoNet's Industry and Occupation Reports now include new Top 50 lists. Find the top 50 industries with the highest average weekly wage in the U.S. or search by state in the Highest-Paying Industries report. Discover the top 50 occupations with the largest employment in the redesigned Occupations with the Largest Employment report.

**Tools and Technology Data** (<http://online.onetcenter.org/help/new/#item2>)  
Now find O\*NET's data set of common tools and technologies integrated into Career Voyages ([www.CareerVoyages.org](http://www.CareerVoyages.org)) and CareerInfoNet's Job Description Writer ([www.CareerInfoNet.org/jobwriter/default.aspx?nodeid=19](http://www.CareerInfoNet.org/jobwriter/default.aspx?nodeid=19)).

**Career Voyages** ([www.CareerVoyages.org](http://www.CareerVoyages.org))  
Now features in-demand occupation data for the **Homeland Security** industry.

CareerOneStop has a summary of the latest updates at **What's New** ([www.CareerOneStop.org/news/whatsnew.asp](http://www.CareerOneStop.org/news/whatsnew.asp)).

It's the time of year when students and parents are thinking about how to pay for education and training. Discover how **CareerInfoNet's Financial Aid Advisor** and **Scholarship Search** can simplify this process on [page 3](#).

## SPOTLIGHT

### Key to Career Success

The unique employment needs of transitioning veterans, service members, and military spouses are the focus of Key to Career Success, a campaign developed by the U.S. Department of Labor. Read more on [page 2](#).

KEY TO CAREER SUCCESS



([www.CareerOneStop.org/militarytransition](http://www.CareerOneStop.org/militarytransition))

# SPOTLIGHT

## Key to Career Success: Addressing the Unique Needs of Transitioning Military Service Members

The Key to Career Success ([www.CareerOneStop.org/militarytransition](http://www.CareerOneStop.org/militarytransition)) campaign's goal is to ensure that service members have access to the career planning, training, and job search resources that are available at their local One-Stop Career Center. CareerOneStop's Key to Career Success portal provides information about the campaign and addresses three main topics:

### 1. Transition to Civilian Life

The daily life of many active military personnel is intense and drastically different from civilian life. Simply readjusting to the surroundings, schedules, and comforts of home is a different experience for each service member. To assist with the civilian job search portion of the process, service members in each branch of the military are offered the **Transition Assistance Program (TAP)**, usually a three-day seminar covering topics ranging from life insurance and health care options to education benefits and career planning. But digesting all that information can be overwhelming, and that's why the Key to Career Success and other transition Web sites provide online, user-friendly tools and resources. Before or after going through TAP, service members can jump online to access resources pertaining to any topic covered in a TAP workshop.



### 2. Translate Military Skills and Experience to Civilian Jobs

One of the many benefits of serving in the U.S. military is the opportunity to gain skills that can later be used in the workforce. However, accurately describing those military skills and experience to civilian employers can be difficult. The Key to Career Success portal provides guidance in using several Web resources specifically for transitioning service members, including:

- **The Department of Defense's Military Resume Writer** (<http://dod.jobsearch.org/seeker/militaryresume>) helps users compile and describe military occupations, education, experience, and training as well as translate those military skills and activities into their civilian counterparts.
- **CareerOneStop's Military-to-Civilian Occupation Translator** ([www.acinet.org/acinet/moc](http://www.acinet.org/acinet/moc)) allows users to enter a Military Occupation Code or keywords related to their service duties in order to identify similar civilian careers. This tool is suited for those just beginning to explore civilian careers or those searching job banks for employment opportunities.

### 3. Find Education, Training, and Credentials

Often, veterans who gained specific skills and experience in the military face obstacles obtaining equivalent civilian employment due to state or federal licensing or certification requirements. Several resources are available to help transitioning service members navigate civilian certification and licensing requirements. CareerOneStop's Workforce Credentials Information Center ([www.CareerOneStop.org/Credentialing](http://www.CareerOneStop.org/Credentialing)) provides links to various occupational certification and licensing options for military personnel.

## SOLUTIONS

### Financial Tools to Help Pay for Education

Two of Career InfoNet's ([www.CareerInfoNet.org](http://www.CareerInfoNet.org)) key career tools have been updated for the 2007-08 school year to help with higher education planning:

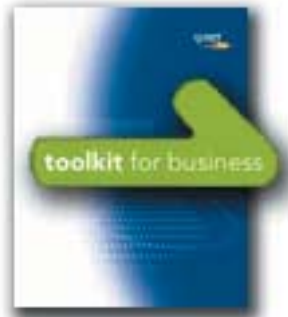
**Financial Aid Advisor** identifies school funding options for students, parents, and counselors. Users can build a personal profile to calculate eligibility for Pell Grants and the amount of Expected Family Contribution. They can also access many related financial aid resources directly from the Advisor.

**Scholarship Search** contains information about more than 5,000 scholarships available in the United States and Canada. Users can search by state of residence; type of award; degree type; and affiliation such as race, association membership, disability, or other distinction. Keyword searches allow users to narrow selections even further.

## OTHER RESOURCES

### Toolkit for Business Needs

Do your job responsibilities include writing job descriptions, assessing training needs, and evaluating organizational development plans?



The Occupational Information Network (O\*NET) has organized valuable information and tools for employers and human resource professionals in a new O\*NET Toolkit for Business.

The Toolkit contains resource guides, tours of O\*NET OnLine, case studies for human resources and management settings, and other useful tools.

View the Toolkit or download PDF files for printing at: <http://www.onetcenter.org/toolkit.html>

## COMING SOON

Updates to state and national wage and trend data for occupational profiles on Career InfoNet ([www.CareerInfoNet.org](http://www.CareerInfoNet.org)).

Check back soon for updated content and resources for key CareerOneStop user groups.

## EVENTS

U.S. Department of Labor Employment and Training Administration has or will be presenting and/or exhibiting about E-Tools at the following national conferences:

### 2007 BRAC Workforce Summit

January 9-10, 2007  
St. Louis, MO

### American Association of Community Colleges (WDI)

February 1-3, 2007  
San Diego, CA

## CONTACT US

Subscribe to the quarterly newsletter at: [www.CareerOneStop.org/newsroom/newsroom.asp](http://www.CareerOneStop.org/newsroom/newsroom.asp)

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