

# Military-Focused Electronic Tools Guide



The U.S. Department of Labor's electronic tools assist millions of Americans every month with their employment-related needs. Our military-focused Web-based tools provide solutions designed especially for:

- Transitioning Military Personnel
- Military Spouses
- Employment Readiness Program Staff
- Workforce Boards and Workforce Professionals

**Key to Career Success** ([www.CareerOneStop.org/MilitaryTransition](http://www.CareerOneStop.org/MilitaryTransition)) connects veterans and service members to career planning, training, and job search resources at local One-Stop Career Centers. This Web site helps service members transition into civilian employment by providing tools to find jobs, research education and training options, and locate help for service-related concerns. Visitors can match military skills to civilian occupations using the Military to Civilian Occupation Translator and link to resources related to relocation, credentials, and finding local veterans services.

**TurboTAP** ([www.TurboTAP.org](http://www.TurboTAP.org)) offers information on employment, education, and veteran benefits for service members transitioning from military service. Users can create an Individual Transition Plan, download the Preseparation Guide for Active Duty and Transition Guide for Guard/Reserve, browse job listings, build resumes, get job hunting tips, and more. The Web site supplements the services offered by the Transition Assistance Offices and is sponsored by the Department of Defense, Department of Labor, and Department of Veterans Affairs.

**Military Occupations Classification (MOC)** (<http://online.onetcenter.org/crosswalk>) Using MOC codes, users can search codes or titles from the Military Occupational Classification Database. They will find civilian jobs similar to their military career using SOC codes. The Defense Department has been continuously updating this crosswalk search since its last launch in April 2008. More than 7,500 MOC Classifications are linked to positions listed in O\*NET to help military personnel transition to find suitable civilian employment.

## Other useful tools:

**CareerOneStop** ([www.CareerOneStop.org](http://www.CareerOneStop.org))

**America's Career InfoNet** ([www.CareerInfoNet.org](http://www.CareerInfoNet.org))

**America's Service Locator (ASL)** ([www.ServiceLocator.org](http://www.ServiceLocator.org))

**O\*NET OnLine** ([www.ONETcenter.org](http://www.ONETcenter.org))

**The Occupational Outlook Handbook 2010-2011** ([www.bls.gov/oco/home.htm](http://www.bls.gov/oco/home.htm))

**Toll-Free Help Line** (1-877-US2JOBS, 1-877-872-5627, TTY: 1-877-889-5627)





## Finding the Right Tool –

This chart identifies which Web sites key user groups find the most helpful:

Group	Activity	Key to Career Success	TurboTAP	Military Occupational Classification	America's Career InfoNet	America's Service Locator
Separating Service Members/ BRAC Impacted Workers	Workforce Information, Data & Statistics	■	■	■	■	
	Job Search & Search Aids	■	■		■	
	Find a One-stop Career Center	■	■			■
	Educational Opportunities	■	■		■	■
	Linking Military to Civilian Skills	■	■	■		
	Federal Employment Opportunities		■			
Military Spouses	Find Military Installation Service Center	■				■
	Find a One-Stop Career Center	■				■
	Child Care & Transportation Information					■
	Military Family Job Banks & Resources	■	■			
	Military Family Ed./Training Resources	■				
	Military Family Government Programs					
Businesses & BRAC- Impacted Communities	Addressing Labor Shortages		■			
	Diversifying Your Workforce		■			
	Downsizing and Closing					
	Hiring Vets & Military Spouses	■	■			
	Find a One-Stop Career Center					■

